



# Employment Application

## Required Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

City State ZIP Code

Cell Phone: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Email: \_\_\_\_\_

Are you a citizen of the United States? ☐ YES ☐ NO Are you under the age of 18? ☐ YES ☐ NO

Are you authorized to work in the U.S.? ☐ YES ☐ NO Can you provide a work permit? ☐ YES ☐ NO

Have you ever been convicted of a felony, pled "guilty" or "no contest" for a crime? ☐ YES ☐ NO

If yes, give dates & explain: \_\_\_\_\_

*Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for will be considered.*

## Loss or Damage

1. If you lose or damage any Cleanstart issued item or customer property, you will be responsible for paying for the damage or loss. Normal wear and tear of equipment is expected, and replacements will be issued accordingly.
2. Theft or the failure to return issued Cleanstart property and equipment, will result in criminal charges.
3. Cleanstart will conduct a background check on all employees.
- 4.

## Non-Disclosure / Non-Competition Agreement

In consideration of the ongoing association between Cleanstart and the undersigned employee (hereinafter "Employee"), the parties hereto have entered this Non-Disclosure and Non-Competition Agreement.

WHEREAS, Employee, by reason of his/her employment with Cleanstart and in the course of his/her duties, has access to said secrets and confidential information; and

WHEREAS, Cleanstart has trade secrets and other confidential and proprietary information, including procedures, customer lists and particular desires or needs of such customers to which Employee has access in the course of his/her duties as an Employee.

NOW, THEREFORE, in consideration of the premises contained herein, the parties agree as follows:

Employee shall not, either during the time of his/her employment with Cleanstart or at any time thereafter either directly or indirectly communicate, disclose, reveal or otherwise use for his/her own benefit or the benefit of any other person or entity any trade secrets or other confidential or proprietary information obtained by Employee by virtue of his/her employment with Cleanstart, in any manner whatsoever, any such information of any kind, nature or description concerning any matters affecting or relating to the Cleanstart business, or in the business of any of its customers or prospective customers, except as required in the course of his/her employment by Cleanstart or as expressly authorized by Cleanstart in writing.

During any period of employment with Cleanstart and for 24 months thereafter, Employee shall not, directly or indirectly, induce or influence, divert or take away or attempt to divert or take away and, during the stated period following the termination of employment, call upon or solicit, or attempt to call upon or solicit, any of the customers or patrons of Cleanstart including, but not limited to, those upon whom he/she was directly involved, or called upon, or catered to, or with whom he/she became acquainted while engaged in the employment of the Cleanstart business. Further, Employee shall not make any use of the information described herein, or cause or attempt to cause any other person the use such information for the purposes other than the business of Cleanstart.

## Reasons for Termination

*Be aware that the following are possible reasons for termination without notice.*

- 5.
6. Not locking or setting an alarm at a building.
7. Not showing up to a scheduled job.
8. Theft of any kind for example pens, candy, are included. Any theft will be investigated by the police and reported to the authorities.
9. No minors (18+) or any unauthorized cleaners in the building with you.
10. Inappropriate behavior on the job site.
11. Drugs, alcohol, etc. on the job.
12. Poor work performance.
13. Not maintaining communication with management.
14. Using a customer's electronics or unsanctioned equipment.

## Disclaimer and Signature

*I and certify that my answers are true and complete to the best of my knowledge. I authorize you to make investigations and inquiries of my personal and other related matters as may be necessary for an employment decision. I have read and understand "Reasons for Termination"*

*I hereby release individuals from all liability when responding to inquiries in connection with my application.*

*I understand that false or misleading information in my application or interview may result in my release.*

Signature:

Date:

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